



## SPECIAL USE PERMIT APPLICATION

File No.: \_\_\_\_\_

Date: \_\_\_\_\_

Fee: \_\_\_\_\_

**Incomplete Applications May Not Be Accepted**  
**Process May Be Delayed Pending Submittal of Required Information and Fees**

**Applicant:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Site Address:** \_\_\_\_\_ **Property/Parcel ID #:** \_\_\_\_\_

CONTACT PERSON/AGENT	OWNER OF RECORD
NAME:	NAME:
ADDRESS:	ADDRESS:
CITY/STATE/ZIP:	CITY/STATE/ZIP:
TELEPHONE:	TELEPHONE:
FAX:	FAX:
E-MAIL:	E-MAIL:

ENGINEER/SURVEYOR/ARCHITECT	DEVELOPER
NAME:	NAME:
ADDRESS:	ADDRESS:
CITY/STATE/ZIP:	CITY/STATE/ZIP:
TELEPHONE:	TELEPHONE:
FAX:	FAX:
E-MAIL:	E-MAIL:

**Recorded Plat Name** of property: \_\_\_\_\_

**Zoning District:** \_\_\_\_\_ **Acreage:** \_\_\_\_\_

**Legal description of property:** (use either metes and bounds, or subdivision/block/lot descriptions)

\_\_\_\_\_

or **PROVIDE LEGAL DESCRIPTION ATTACHMENT**

This **property is located** in **Section** \_\_\_\_\_ **Township** \_\_\_\_\_ **Range** \_\_\_\_\_

The **general location** is: (use appropriate section)

- ☐ Street Address: \_\_\_\_\_
- ☐ At the \_\_\_\_\_ (NW, NE, SW, SE) corner of \_\_\_\_\_ (street) and \_\_\_\_\_ (street)
- ☐ On the \_\_\_\_\_ (N, S, E, W) side of \_\_\_\_\_ (street/avenue)

**Current Use of Property:** \_\_\_\_\_

**Proposed Use of Property:** \_\_\_\_\_

\_\_\_\_\_  
(Applicant/Authorized Agent Signature)